

**INSTRUCTIONS:  
WINE FESTIVAL PARTICIPANTS LIST FORM**

A Wine Festival Licensee must report a list of wine festival participants. This document must be received by the Alabama Alcoholic Beverage Control Board in Montgomery, Alabama on or before the fifteenth day of the month following the date(s) of the event.

[20-X-9-.09]

**Wine Festival License Number:** Complete license number assigned by the ABC Board. (Example: 250-000123456. The complete license number is the type ("250") and the 9 digits shown as the license number.)

**Wine Festival Licensee Name:** Trade name as listed on your license issued by the ABC Board.

**Address Of Wine Festival:** Physical address where the wine festival occurred. Include City, State, and Zip Code.

**Contact Person:** Name of contact person if we have any questions about this report.

**E-mail Address:** E-mail address of the contact person listed.

**Phone Number:** Phone number of the contact person listed.

**Wine Festival Date(s):** The date(s) that the wine festival occurred covered in this report.

**Wine Festival Participant Name:** The name of the licensee that participated in the wine festival as it appears on the license issued by the ABC Board.

**Wine Festival Participant License Number:** The complete license number of the Wine Festival Participant issued by the ABC Board. (Example: 260-000123456. The complete license number is the type ("260") and the 9 digits shown as the license number.)

**Date(s) Participated:** The date(s) that the Wine Festival Participant participated in the festival.

*If more than 10 Wine Festival Participants were involved in the wine festival, attach additional copies of the form with the remaining participants as necessary.*

**Signature:** Preparer or owner must sign the report.

If you have questions, you may contact the Tax & Trade Practices Division at (334) 260-5408 or [audit@abc.alabama.gov](mailto:audit@abc.alabama.gov).

A digital form of this worksheet should be emailed to [audit@abc.alabama.gov](mailto:audit@abc.alabama.gov). Mail a copy of this form to the following address:

State of Alabama  
Alabama Alcoholic Beverage Control Board  
ATTN: Tax and Trade Practices Division  
P.O. Box 1151  
Montgomery, Alabama 36101